

**THE CORPORATION OF THE
TOWNSHIP OF EDWARDSBURGH/CARDINAL**

BY-LAW NO. 2015-34

**“TO AMEND BY-LAW 2012-05 BEING A BY-LAW RESPECTING PERMITS
RELATING TO CONSTRUCTION, DEMOLITION, CHANGE OF USE,
INSPECTIONS AND PRIVATELY OWNED SWIMMING POOLS”**

WHEREAS By-law 2012-05, being a by-law respecting permits relating to construction, demolition, change of use, inspections and privately owned swimming pools was passed by Municipal Council at its regular meeting of January 23, 2012; and

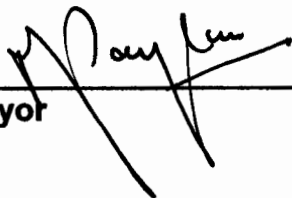
WHEREAS it is deemed desirable to amend said by-law;

NOW THEREFORE the Council of the Corporation of the Township of Edwardsburgh/Cardinal enacts as follows:

1. That Schedule “C” Code of Conduct for Building Officials attached shall form part of the by-law.
2. That all provisions of by-law 2012-05 remain in force and effect.
3. That this by-law will come into effect on passing.

Read a first and second time in open Council this 25th day of May, 2015.

Read a third time and finally passed, signed, and sealed in open Council this 25th day of May, 2015.



Mayor



Clerk

SCHEDULE 'C'

CODE OF CONDUCT FOR BUILDING OFFICIALS

Municipal Building Officials shall undertake at all times to:

1. Act in the public interest, particularly with regard to the safety of buildings, designated structures and related works.
2. Not to act where there may be or where there may reasonably appear to be a conflict between their duties to their employer, their profession, their peers and the public at large and their personal interests.
3. Administer and enforce all relevant building laws, codes and standards appropriately without favour and without influence of interested parties.
4. Comply with the provisions of the Building Code Act, the Ontario Building Code and any other Act or Law that regulates or governs Building Officials or their functions.
5. Perform their inspections and plan review duties impartially and in accordance with the highest professional standards.
6. Not to act beyond their level of competence or outside of their area of expertise or qualifications as a registered Building Official.
7. Maintain their knowledge and understanding of the best current building practices, the building laws and regulations relevant to their building certifying functions.
8. Maintain current accreditation to act as an Ontario Building Official and the related duties assigned to them.
9. Commit them to a process of continuous education so as to constantly be aware of developments in building design, practice and the law relevant to their duties.
10. Not to divulge any confidential or sensitive information or material, which they become privy to in the performance of their duties, except in accordance with laws governing freedom of information and protection of privacy.
11. Extend professional courtesy at all times and conduct themselves with fairness and good faith towards customers, colleagues and their co-workers.
12. Accept responsibility for the conduct of their subordinate employees.
13. Exemplify compliance with all regulations and standards that govern building construction, health & safety or other matters related to their status as a building official.
14. Recognize the appointment under the Building Code Act as a symbol of good public faith.
15. To comply and maintain their knowledge of safe working practices in accordance to the requirements of the Occupational Health and Safety Act and established municipal health and safety policies.

The Act provides that the performance of Building Officials will be measured against this code of conduct. Any complaint alleging a breach of Code of Conduct shall be submitted in writing and filed with the Chief Administrative Officer (CAO). In response to any allegation of breach of this code, the Chief Building Official (CBO) shall direct any investigation and where appropriate, recommend disciplinary action against the Building Official who fails to comply with this code of conduct. Where the allegation is against the CBO, the CAO will direct the investigation and make such recommendations to Council as are reasonable.